



BOARD OF COUNTY COMMISSIONERS

MONDAY, MARCH 23, 2020

Commissioner Harold Haralson led in Prayer and the Pledge of Allegiance.

Chairman Harold Haralson called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 23rd day of March 2020, in Meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called the roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Nate Hales, Linda Atkins, Alison Vinson, Bryan Jenkins, Brian Wint, Bryant Rains, Daniel Thatcher, Earl Cox, George Mauldin, Billijo Ragland, Shannon Largent, David Mobley, John Roberts, Stephanie Jackson, Laura Smith, Leann Clements, Melinda Duke, Susan Reese, and Melissa Nies.

After the reading of the minutes of the **Regular Meeting of March 16, 2020**, and there being no additions or corrections, Darry Stacy moved, seconded by Rod Cleveland, that the minutes be **approved** as read.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Items of Business:

1. During the COVID-19 Update, George Mauldin said that there are now 81 cases statewide, 16 in Cleveland County, 2 deaths and 17 counties are affected. He had a telephone conference earlier with the City of Norman and some health care people were there. They said that beginning Wednesday there would be drive-thru tests available and at present they are going to be set up at four sites: Ponca City, McAlester, Oklahoma City, and Tulsa. He said that there is a possibility of more drive-thru sites being made available coming shortly, but are not scheduled as yet. Tests are in short supply in the each of these 4 locations and added that testing continues to be a problem. The City of Norman is looking at a Stay At Home Order, possibly as early as Wednesday, it's not for certain.
Commissioner Haralson said that he contacted Senator Lankford's office last week after talking to Hussein Torbati, PA-C, at the Classen Urgent Care, about the test for the Coronavirus.

He said that in other news, the Family First Coronavirus Response Act, there are several things that apply and the recommendation from HR is to go ahead and implement this with certain exceptions (explained below), the Act requires private sector employers with fewer than five hundred (500) employees, and all government employers, to provide employees with certain absences related to COVID-19 up to twelve (12) weeks of family and medical leave (FMLA), with all but the first 10 days being paid leave. The paid FMLA leave is available to any employee who has been employed for at least thirty (30) days if the cause of his/her leave of absence (LOA) is a consequence of providing care for children if schools are closed or their daycare is unavailable because of a public health emergency **and** the employee is unable to work or telework.

After the first ten (10) days of the leave, during which time the employee can choose to take unpaid leave or utilize employer paid leave benefits (if available), employees are to be compensated at two-thirds (2/3) of their regular rate. Paid leave under this requirement shall not exceed \$200 per day and \$10,000 in the aggregate.

Commissioner Stacy wanted to know if this is in effect and if not do they need to take action on this.

George Mauldin said this is in effect for the federal government.

Chairman Haralson said the Board does not need to take action on this item, because the question is to implement now or to implement later and the recommendation from HR is to implement now.

Commissioner Stacy said that he would agree with that.

Commissioner Rod Cleveland said that he just got off the phone with a testing lab down in Texas and got in contact with the State of Oklahoma, they have the swabs ready to go to ship and they are already putting other States online. They want to try to stay as local as possible to take care of people in the vicinity rather than extended areas.

He said that Judge Lori Walkley presented the Board with a new order today that is restricting the Courts even more by implementing teleconferencing. A copy of the Court Order was given to the clerk for the minutes and copies were provided to the District Attorney and the other Commissioners. He recommended accepting the Court Order to go with the plan that the Board approved last week. He said that he talked to security officers about completely restricting public access and have the public to come in by appointment only or prior arrangements. He said that all of the officers are comfortable with that and are ready to take that measure if needed. He said that the new Court Order will limit public traffic. He said that Security is ready to deal with the public as directed by the Commissioners.

Darry Stacy said that he would like to propose a plan that on the west side of the building that security isolates all public access from entering the county offices and post signs to give directions and instructions. He has talked to Paul Moses, IT Department, about positioning iPads to face time with departments. They can talk back and forth and drop off documents and pick them up and do all of their business there. The same procedure will work for Court Clerk's Office, but they would need a lock box to drop off payments.

The Assessor's Office can have a table set up outside their doors and then the Treasurer's Office will use their window. He said that with the Board's approval he will set that up as soon as possible. He added that Project Manager Brian Wint secured three ionizers for Building Maintenance to go through and disinfect each office once a week.

Rod Cleveland said Commissioner Stacy approved of his proposal because the County Office Building will continue to remain open for business.

George Mauldin mentioned that they will receive their first shipment from Nashville Security National Stockpile sometime this week and it is going to be ten pallets of PPE and they don't know the specifics beyond that and it will be PPE of various items. He said that the State does have some supplies available.

Commissioner Haralson said that starting next Monday they could implement the Zoom meeting to listen in without being in attendance which provides additional safety.

Commissioner Stacy asked Chairman Haralson if he approved his plan to move forward by limiting public access to the county offices as they continue to keep the County open for business.

Chairman Haralson answered affirmatively.

2. Rod Cleveland moved to **adopt** the Cleveland County COVID-19 Pandemic Emergency Declaration.

Chairman Haralson said that it is essential to set this up for documenting the need for federal aid if the circumstances continue to worsen.

The motion was seconded by Darry Stacy.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

Chairman Haralson said that the following items, D3– D10 are **Consent Items** and are routine in nature: Darry Stacy moved to **approve** the Consent Agenda. Rod Cleveland seconded the motion.

3. **Accept** Election Results and Expenses dated March 3, 2020 for Cleveland County.
4. **Contract** between Board of County Commissioners and A1 Quality Services, LLC, for purchase and installation of two FEMA above ground storm shelters effective March 23, 2020 totaling \$48,428.00.
5. **Contract** between Board of County Commissioners and Affordable Fence Co., Contractor Commercial Metal Fence for the Cleveland County Fairgrounds effective March 23, 2020 through April 13, 2020 in the amount \$12,380.00.
6. **Contract** between Board of County Commissioners and L.G. Construction Co., Inc., Masonry Contractor for Construction of entryway columns, columns for metal fencing, landscape beds and precast concrete panel for the

Cleveland County Fairgrounds effective March 23, 2020 through July 15, 2020 in the amount of \$108,985.00.

7. **Standard Form Agreement** between Board of County Commissioners, Architects in Partnership, LLC for facility improvements of the Alan J. Couch Center, Norman, Oklahoma.
8. **Lease Purchase Agreement** between Cleveland County Board of Commissioners on behalf of Cleveland County District #1 and Warren Cat for the lease of a S200 Soil Stabilizer S/N S200-1103 in the amount of \$6,759.47 per month for 60 months renewing on the fiscal year.
9. **Review, Audit, and Approve or Disallow Blanket Purchase Orders** submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
10. **Review, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay.** A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT DOCKET

- B. Under **new business** following Government Auditing Standards and Title 19 O.S §171, Darry Stacy moved, seconded by Rod Cleveland to **approve** the Engagement letter for County Audit for year end June 30, 2019, and the acquirement of signatures of Harold Haralson, Chairman of the Board of Cleveland County Commissioners, County Treasurer Jim Reynolds, and County Clerk Tammy Belinson.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

- C. During Commissioner's Discussions regarding County Business, Rod Cleveland asked to include this discussion under COVID-19 Pandemic Emergency Declaration. He requested legal counsel as to the BOCC having the authority to put an order out for countywide and asking in particular who has the authority to tell OU or to order OU to not to encourage having parents to come back in or for students to come back into town to pick up their stuff out of their apartments or out of their dorms now. This is to limit people moving in and out of Cleveland County. He said since the City of Norman has the ordinances and statutes to back them up; but as far as a regional-wise that would cover parts of Oklahoma City, Moore, Norman, Noble and Lexington, and asked if the Board of Cleveland County Commissioners had that authority.

Chairman Haralson said that he would defer to the District Attorney's Office.

Assistant District Attorney Jim Robertson said he was not prepared to give an opinion at this time.

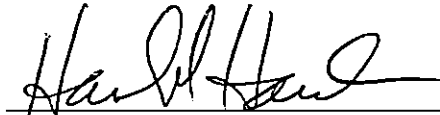
Commissioner Stacy said that the families and extended families of Cleveland County are dealing with this in many different ways and some of them are more personal than others and his prayers goes out to those and there is a need to think about reaching out and being supportive to each other at this time.

D. No public comment made at this time.

E. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned at 1:19 PM**. Rod Cleveland seconded the motion.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

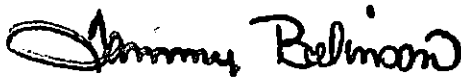
Clerk's Note: Agenda was posted on the 20th day of March, 2020, @ 11:14 AM.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: Linda Atkins, Deputy
Deputy County Clerk

